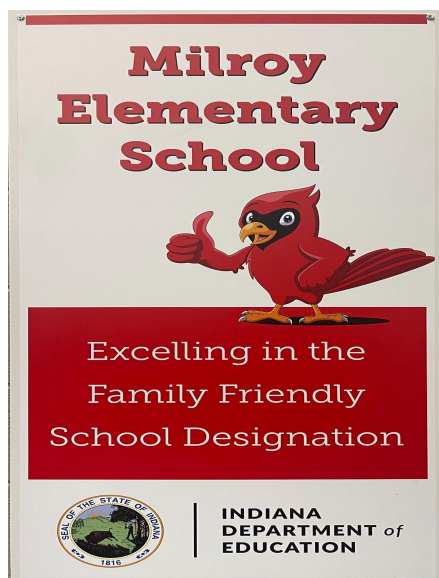


# MILROY ELEMENTARY SCHOOL



**Milroy Phone-765-629-2323 School Colors-Red & White School Mascot-Cardinal**

This book is prepared as a reference and study help for parents and students throughout this year. Our monthly newsletter will include additional information, breakfast and lunch menus, and an updated event calendar. Please stay updated on school news by visiting the *Cardinal Connection* at <https://www.smore.com/8mtk5>.

## **Belief Statement:**

At Milroy Elementary, we believe that our community...

- Collaborates to ensure success.
- Fosters respect, embraces culture, and values diversity.
- Builds on a foundation of open on-going communication.

## **Mission:**

The Mission of Milroy Elementary is to provide a safe, caring, and cooperative environment, inspiring a lifetime love of learning and discovery.

## **Vision:**

At Milroy Elementary School, we envision our students becoming respectful citizens and empowering them to be life-long learners through a wide variety of educational experiences. Students are engaged in a safe, positive environment where they are striving for their highest level of excellence in academics, citizenship, and wellness. The Milroy Elementary community is built upon effective communication skills that foster strong relationships between students, parents, and teachers.

## **Principal's Comments:**

All of the staff at Milroy Elementary are committed to providing your child with the best possible education based on the Indiana Academic Standards. We are committed to being a High Reliability School as well as being deemed a Family Friendly School by the Indiana Department of Education.

The support of parents is one of the many factors which makes Milroy the best school it can be! You will have numerous chances to get involved in the school community. I hope you'll consider being a part of the Parent/Teacher Organization and the many volunteer opportunities available.

Throughout the school year, you will be kept informed of our events via newsletters, emails, phone calls, and social media. We will also keep you well informed of your child's progress and growth throughout the year.

I welcome questions, concerns, and suggestions from all of our stakeholders. Together, we can make your child's experience at Milroy Elementary extremely rewarding!

**Mrs. Lisa Wilson**

## **School Policies at Milroy Elementary**

### **School Hours**

Our hours are 8:20 a.m.-3:00 p.m. Students who arrive after 8:20 a.m. are tardy and must report to the office for a tardy slip. Parents who bring children late or pick them up early must sign them in or out at the office. All doors, except the front doors, will remain locked during the school day. Students will not be allowed back in the building to retrieve forgotten items after school hours.

### **Bicycle and Car Traffic**

Students who arrive by car will enter or exit through the south doors by the gym. Parents delivering or picking up students are asked to pull up to the curb in the designated area and let students off or pick up on the passenger's side. Due to supervision issues, students are not permitted to be dropped off before 8:00 a.m.

Students in grades 3-6 may ride bikes to school. The parent must sign a permission slip from the office before a student is allowed to ride a bike to school. Students who ride their bikes in a manner that interferes with school buses or other traffic will lose this privilege.

### **Bus Transportation**

The bus students will enter and exit the building through the front doors of the school. Buses will leave approximately at 3:05.

**\*\*\*All students will be sent home according to the instructions parents provide at registration unless there is written notice or phone communication from the parent or guardian. If unexpected changes in transportation occur, please contact Milroy Elementary School Office prior to 2:00 p.m.**

## **Student Absences**

Please call to report absences before 11:00 a.m. At this time, you may request homework to be picked up after 3:20 p.m. Students will be counted tardy if they arrive after 8:20 a.m. Any student who leaves before 11:30 a.m. will be counted absent in the p.m. A student who leaves early, but is present part of the afternoon, will be counted as an early departure. Parents are asked to sign students in and out at the office if they arrive late or leave early.

At Milroy Elementary, efforts are initiated by our staff to encourage positive behaviors. Positive reinforcements will be put in place to reward this type of behavior. These positive behaviors are the foundations for **Milroy Cardinal PRIDE**:

**P - *Personal Best*** = Do the best YOU can do at all times.

**R - *Respect*** = Treat others the way you want to be treated.

**I - *Integrity*** = Be honest and trustworthy (even when nobody's looking).

**D - *Determination*** = No matter how difficult a task is, don't give up.

**E - *Engagement*** = Be actively involved in your learning.

## **Positive Behavior Intervention and Supports (PBIS)**

Positive Behavior Interventions and Supports are designed to maximize the education of all students by establishing a positive and supportive culture, clearly defined behavior expectations, a targeted social and emotional curriculum, and systematic behavior interventions guided by data collection and analysis.

### **School Wide PBIS Core Principles:**

- All students have the capacity and right to be taught age appropriate behaviors.
- All students have the ability to improve their individual behaviors with intentional adult support.
- Families are a vital component to student success and communication with families should be specific and regular.
- A multi-tier system of support (MTSS) is used for identifying areas for improvement and providing necessary interventions based on the individual student's needs.
- Behavior management systems and interventions should be research based.
- Data is to be collected and collaboratively analyzed to make appropriate interventions and monitor those interventions regularly.
- All members of the schools are asked to collaborate to provide a positive and safe environment that is most conducive for learning.
- Staff should strive to meet a ratio of 4 positive interactions to 1 negative interaction.

### **Personal Property and Miscellaneous**

Students should keep their desks and cubbies neat. Toys from home should be brought to school only with special permission. There will be no hard balls, squirt guns, yo-yos, or skateboards at school. Any electronic devices (for example: I-pods, Game boys, DS etc. ) should not be in use during school hours. The school will not be responsible for lost, broken or stolen items. No pets shall be brought to school unless the student has permission from his/her teacher.

Preschool children and visitors should not accompany students to the classroom without a visitor's pass and prior permission from the teacher and administration. Passes or badges can be obtained at the front office after visitors have signed in. No sales of any products will be allowed unless approved by the principal.

### **Parent/Teacher Organization (PTO)**

The PTO invites all parents to attend and participate in monthly meetings. These meetings are published in the school newsletter. You can also visit the Facebook page MilroyPTO for more information on events and volunteer opportunities.

### **Extracurricular and Enrichment Activities**

Students at Milroy Elementary School are offered activities through the year which include:

- History Club
- Intramural Basketball
- Spell Bowl
- Math Bowl
- Intramural Volleyball
- STEM Club